



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2		
3	Job Classification	COMMUNITY SERVICE INSPECTOR
4	Posting Number	PN #109863
5	Department	HOUSTON POLICE
6	Division	MAJOR OFFENDERS
7	Section	N/A
8	Reporting Location	2636 SOUTH LOOP WEST, #400
	Workdays & Hours	MONDAY – FRIDAY, 7:00 A.M. – 3:00 P.M.*
		*Subject to change
9	<u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u> Performs criminal investigations relating to environmental violations of the Texas Water Code, Texas Health and Safety Code and 49 Code of Federal Regulations. Routinely performs chemical and microbiological sampling using EPA methodology and coordinates with the Health and Human Services Laboratory. Pollution Investigations regarding air, water and land media. Prepares reports detailing the findings of the investigations. Works with the public to resolve pollution concerns. Coordinates with the Harris County District Attorney’s Office and testifies in Municipal County and District courts. Interpret laboratory analytical results. On call 24 hours a day, 7 days and maintain a city vehicle at their residence.	
10	<u>WORKING CONDITIONS</u> There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions. The position may involve routine exposure to soiled materials and light chemical substances such as cleaning solutions.	
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires a high school diploma or a GED certificate and up to eighteen months of specialized education or training in a specific area or trade.	
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Three years of experience related to the area of inspection to be performed is required.	
13	<u>MINIMUM LICENSE REQUIREMENTS</u> Must have a valid Texas Class “C” driver’s license and be in compliance with the City of Houston’s policy on driving. (AP 2-2).	
14	<u>PREFERENCES</u> Strongly prefer a Bachelors Degree in Chemistry, Biology, Environmental Engineering or a closely related field or 2 years experience for every one-year of college. Prefer one year of pollution/environmental control experience.	
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None, however the Department may administer a skills assessment evaluation.	
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <div>Salary Range – Pay Grade 16 \$946.00 - \$1,336.00 Biweekly \$24,596.00 - \$34,736.00 Annually</div>	
18	<u>OPENING DATE</u>	April 12, 2006
19	<u>CLOSING DATE</u>	April 18, 2006
20	<u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 st Floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 308-1300. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. An equal opportunity employer	